

**CITY OF LAKEWAY**  
**CONTRACTOR QUESTIONNAIRE**  
(PLEASE PRINT CLEARLY)

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Website/

e-mail address: \_\_\_\_\_

TX Builder TRCC Reg. # \_\_\_\_\_

Owner of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

List all supervisory persons who will be involved in the construction projects in Lakeway:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Other: \_\_\_\_\_

e-mail: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Other: \_\_\_\_\_

e-mail: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Other: \_\_\_\_\_

e-mail: \_\_\_\_\_

Completed By: \_\_\_\_\_ Date: \_\_\_\_\_

# **BOND AND INSURANCE REQUIREMENTS**

(The following is an excerpt from Sec. 24.02.085 of the City of Lakeway Code of Ordinances)

**(a) Permit bonds.**

(1) Before a permit for construction of any improvement is issued, the applicant shall submit to the city a permit bond in a form acceptable to the city in the principal sum of **ten thousand dollars (\$10,000)**. A form of permit bond as provided by the BDS department may be required by the city for compliance with the provisions of this section. Such bond shall be conditioned upon compliance by the permit holder, and all those acting on behalf of such holder, including agents, contractors, and subcontractors performing under the authority of such permit (hereinafter referred to as “permit actors”), with this article and all other ordinances of the city and all plans, specifications and conditions approved by the city in connection with the issuance of such permit. Such bond shall secure and be used for the payment of any and all damages to persons or property (including the city) which damages arise from, or are caused by, any act or conduct taken or authorized by the permit holder or any permit actor. Among the damages secured by the permit bond and for which the bond amount is payable is the cost to the city to cure or abate any condition deemed or found to be a nuisance pursuant to any city ordinance or other applicable law caused by defective, incomplete or noncompliant construction of any improvement to real property.

(2) The city may require that the amount of the permit bond be increased by an additional amount of \$1,000 for every 1,000 square feet of proposed structure(s) and parking facilities that exceed 10,000 square feet. In the event that the applicant proposes altering existing public streets or roadways in the construction of proposed improvements, or in the event that the applicant either proposes or is required by applicable law to construct new street(s) or roadway(s) to provide access to the proposed improvements, the city may require that the amount of the permit bond be increased by the additional amount of \$1,000 for each 1,000 square feet of roadway to be altered or newly constructed.

(3) Governmental agencies shall not be required to submit a permit bond pursuant to this section.

(4) The city may waive the requirement of a permit bond for construction of minor improvements to existing structures or for construction of improvements where the estimated cost of such construction does not exceed \$10,000.

(5) The city may cancel or revoke the permit of an applicant found not to be in compliance with this section. A cancellation or revocation of a permit pursuant to this subsection shall not relieve the holder of any obligation to cure or abate any nuisance resulting from a cessation of construction of improvements.

**(b) Insurance required.**

(1) Before a permit is granted under this article, the applicant shall furnish to the city a **certificate of insurance showing a waiver of subrogation in favor of the city and the city as the certificate holder**, proving that he has procured public liability and property damage insurance in the following amounts:

(A) For damages arising out of bodily injury or death of one person in any one accident: **\$250,000.**

(B) For damages arising out of bodily injury or death of two or more persons in any one accident: **\$500,000.**

(C) For injury or destruction of property in any one accident: **\$250,000.**

(2) Such insurance shall be kept in full force and effect during the period of time for which a permit shall be issued or until the issuance of a certificate of occupancy or certificate of completion. The city may waive this insurance requirement for minor construction projects.

(3) Governmental agencies shall not be required to submit proof of insurance pursuant to this section.