

**City of Lakeway
Report for Tax Exemptions
(Attach to Hotel Occupancy Tax Report)**

Date	Last Name	First Name	Exempt Status*	Check In Date	Check Out Date	Total Nights	Rate	State Exempt	City Exempt	Perm Res Exempt

*Local City Exemptions:

1. U.S. Federal Government Employee traveling on official business
2. State of Texas Agency, Institution (excluding State Education institutions), Board or Commission Members
3. Diplomatic Personnel with Tax Exemption Card
4. Occupants whose use or possession of room extends 30 days or more.