

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
February 5, 2020 9:15 a.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Dave Taylor, Don Kotrady, Dave Point, Bruce Harris, Chris Forton, Carolyn Nichols, and Scott Olson.

Also present: City Council Representative, Sanjeev Kumar.

- 2) **Pledge of Allegiance.**

- 3) **Citizens Participation.**

- No one spoke.

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** January 8, 2020, Regular Meeting.

- Determination: **Motion to approve minutes as written made by Commissioner Point and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**

END CONSENT AGENDA

- 5) **Zoning Change: 704 Serene Estates Drive.** A request from Serene Hills, Ltd., the owner of approximately 0.45 acres of land located at 704 Serene Estates Drive, for approval of a zoning change from R-1* Single-Family Residential to P-2 Private Park for the subject property.

- Staff report and presentation by Charlotte Hodges
- Applicant's Representative, Aaron Googins, was present.
- Public Hearing: Deb Stenger spoke in opposition of the request.
- Commission discussion/action – **A motion was made by Commissioner Harris to recommend approval** of a zoning change from R-1* Single-Family Residential to P-2 Private Park to **City Council. The motion was seconded by Commissioner Olson.** The motion was **opposed by Commissioner Kotrady. Motion carried** by a vote of **6-1.**

- 6) **Short Term Rental: 19 Casa Verde.** A request from William Sigler, the agent for the owner of the property located at 19 Casa Verde (Casa Verde, Unit 19, Building 6) for a Special Use Permit to allow for a short-term rental use at this location.

- Staff report and presentation by Charlotte Hodges
- Applicant, William Sigler, was present.
- Public Hearing: No one spoke.

- Commission discussion/action – **A motion was made by Commissioner Point to recommend approval** of a Special Use Permit to allow for a short-term rental to **City Council. The motion was seconded by Commissioner Forton. Motion carried** by a vote of 7-0.
- 7) **Sign Alteration: 1103 RR 620 South.** Consider a request from Austin Sign Builders for approval of monument sign alteration, for the property located at 1103 Ranch Road 620 South.
- Staff report and presentation by Erin Carr.
 - Applicant was not present.
 - Public Hearing: No one spoke.
 - Commission Discussion/Action - **A motion was made by Commissioner Forton to approve the request** for a monument sign alteration. **The motion was seconded by Commissioner Kotrady. Motion carried** by a vote of 7-0.
- 8) **Monument Sign: 1411 RR 620 South.** Consider a request from Stokes Sign Company for approval of monument sign alteration and a building sign, for the property located at 1411 Ranch Road 620 South.
- Staff report and presentation by Erin Carr.
 - Applicant Nancy Stokes, was present to answer questions.
 - Public Hearing: No one spoke.
 - Commission Discussion/Action - **A motion was made by Commissioner Forton to approve the request** for a monument sign. **The motion was seconded by Commissioner Harris. Motion carried** by a vote of 7-0.
- 9) **Sign Package and Variances: 4900 Bee Creek Road.** Consider a request from Tommy Reagan, owner of the Paddocks at Bee Creek located at 4900 Bee Creek Road, for approval of a sign package, including sign variances, for the new business complex.
- Staff report and presentation by Erin Carr.
 - Applicant Tommy Reagan, was present to answer questions.
 - Public Hearing: No one spoke.
 - Commission Discussion/Action - **A motion was made by Commissioner Forton to approve the request** for a sign package **with conditions**; the book end numbers on the monument sign must be at least 12 inches and at least 100 square feet of landscaping must be provided around the base of the monument sign. The approval includes the requested variances for the monument sign (a height of 14 feet on the downhill slope and 8 tenant panels at 3 square feet each) and approval of the building signate. **The motion was seconded by Commissioner Harris. Motion carried** by a vote of 7-0.
- ❖ The commission took a ten minute break from 10:31 am to 10:41 am.

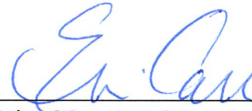
10) Discussion Item: Comprehensive Plan and Future Land Use Map Update. A discussion pertaining to the Comprehensive Plan and Future Land Use Map changes.

- Presentation by Comprehensive Plan Steering Committee Chair, Larry Harlan.
- Updates from Comprehensive Plan Steering Committee members Carolyn Nichols, Don Kotrady and Steve Smith
- Commission discussion. No action taken.

11) Adjourn.

- Motion to adjourn **by Commissioner Forton and seconded by Commissioner Point.** **Motion carried** by a vote of **7-0.**
- Chairman Dave Taylor adjourned the meeting at 11:40 a.m.

Minutes approved on March 4, 2020, by a vote of 6-0.



Erin Carr, BDS Manager