

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**February 6, 2019 9:15 a.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Dave Taylor, Don Kotrady, Dave Point, Bruce Harris, Carolyn Nichols, Scott Olson and Betty Haley.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

**CONSENT AGENDA** - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** January 9, 2019, Regular Meeting.

**END CONSENT AGENDA**

**Motion to approve by Commissioner Harris. Motion was seconded by Commissioner Point. Motion carried by a vote of 7-0.**

- 5) **Variance Request(s)- Lakeway Estates.** A request from Perales Engineering, LLC, on behalf of Lakeway Estates, LLC, owner of approximately 39.95 acres of property located northwest of Serene Hills Pass for a variance to Sec. 28.09.003 including but not limited to requirements for private streets.
  - **At the applicant's request, this item was postponed until the ZAPCO regular meeting to be held on February 13, 2019.**
- 6) **Parking Variance- 15629 Clara Van.** A request from Optimized Engineering on behalf of Lakeway 620, LLC, owner of approximately 9.445 acres of property located west of RR 620 and south of Clara Van, locally known as 15629 Clara Van St. for a variance to Sec. 28.09.006 of the Code of Ordinances including but not limited to off-street parking requirements.
  - Staff report and presentation by Charlotte Hodges.
  - Public Hearing: Cheryl May spoke in opposition to the request. Kerry Orr, the Vice President of the Overlook HOA expressed environmental and lighting concerns. Applicant Travis Robinson from Optimized Engineering was present.
  - Determination: **Motion to deny the request was made by Commissioner Olson. The motion was seconded by Commissioner Point. Commissioner Harris opposed the request. Motion carried by a vote of 6-1.**

- 7) **Monument Sign – 1 Casa Verde.** A request from Casa Verde CO- Owners Council for a monument sign located at 1 Casa Verde.
- Staff report and presentation by Charlotte Hodges.
  - Public Hearing: No one spoke. Applicant’s Representative, Hector Garcia was present.
  - Determination: **Motion to approve made by Commissioner Harris. The motion was seconded by Commissioner Nichols. Motion carried by a vote of 7-0.**
- 8) **Special Use Permit – 1921 Lohmans Crossing, Suite 150.** A request from Trimbuilt Construction, on behalf of Vista Lohmans Crossing, LTD, owner of property located at 1921 Lohmans Crossing, Suite 150 for a Special Use Permit allowing a medical office (Wellmed Clinic).
- Staff report and presentation by Charlotte Hodges.
  - Public Hearing: No one spoke. Applicant Michael Holloway of Trimbuilt Construction was present. Also present, Property Manager Laura Wilson
  - Recommendation to City Council: **Motion to recommend approval made by Commissioner Nichols and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**
- 9) **Special Use Permit – 1411 S RR 620.** A request from Wellspring Aesthetics, LLC, owner of property located at 1411 S RR 620 for a Special Use Permit allowing a medical spa (Mira Belle Face and Body).
- Staff report and presentation by Charlotte Hodges.
  - Public Hearing: No one spoke. Applicant was not present.
  - Recommendation to City Council: **Motion to recommend approval made by Commissioner Kotrady and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**
- 10) **Preliminary Plan Revision.** A request from Optimized Engineering on behalf of Lee Jackson, owner of 6.145 acres of land locally known as Lakeway Medical Village, 101 Medical Parkway for a Preliminary Plan Revision.
- Staff report and presentation by Charlotte Hodges.
  - Public Hearing: No one spoke. Applicant Travis Robinson from Optimized Engineering was present. Lee Jackson, the Developers Representative was also present,
  - Recommendation to City Council: **Motion to recommend approval made by Commissioner Harris and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**
- 11) **Adjourn.**
- Motion to adjourn by **Commissioner Olson and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**
  - Chairman Dave Taylor adjourned the meeting at 10:39 am.

Minutes approved on March 6<sup>th</sup>, 2019, by a vote of 6-0.

  
Charlotte Hodges, BDS Director