

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
January 3, 2018 6:30 p.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order.** Present: Commissioners Steve Smith, Dave Point, Don Kotrady and Chairman Dave Taylor.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** Wednesday, December 6, 2017.
- 5) **Special Use Permit–Short Term Rental (Renewal):** Consider a request from Thaine Cook, the owner of the property located at 102 Javelin Drive (Lakeway Section 20, Lot 2180) for renewal of a Special Use Permit to allow for a short-term rental use to continue at this location.
- 6) **Permanent Signage–New Freedom Vapor:** Consider a request from Texas Custom Signs a building sign at 325 Ranch Road 620 suite B-101 for New Freedom Vapor.
- 7) **Permanent Signage– Fox and Fawn Salon:** Consider a request from Zoe Dubich for a building sign at 1202 Lakeway Drive, suite #10 for Fox and Fawn Salon.
- 8) **Permanent Signage– Serene Hills Dentistry:** Consider a request from FSG - Signs for a building sign and a hanging sign at 5329 Serene Hills Drive, Suite 104 for Serene Hills Dentistry. **Motion to pull this item into the regular agenda passed by a vote of 4-0**

Items 4, 5, 6 and 7 were considered with one motion:

- Determination: **Motion to approve by Commissioner Smith and seconded by Commissioner Kotrady. Motion carried by a vote of 4-0.**

END CONSENT AGENDA

- 8) **Permanent Signage– Serene Hills Dentistry:** Consider a request from FSG - Signs for a building sign and a hanging sign at 5329 Serene Hills Drive, Suite 104 for Serene Hills Dentistry. **This item was pulled from the consent agenda.**
 - Staff report and presentation by Ray Miller.
 - Public Hearing: No public input. Applicant was not present.
 - Determination: **Motion to approve by Commissioner Kotrady on the condition that the size is limited to 16 sq. feet. Motion was seconded by Commissioner Point. Motion carried by a vote of 4-0.**

9) **Special Use Permit–Short Term Rental:** A request from John and Shuwen Reger, the owner of the property located at 219 Corinthian (Lakeway Section 2, Lot 250) for renewal of a Special Use Permit to allow for a short-term rental use to continue at this location.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant was not present.
- Recommendation to City Council: **Motion to recommend approval made by Commissioner Point. Lack of second motion. Motion died.**

10) **Permanent Signs (Variance)–Lakeway Regional Medical Village:** Consider a variance request from Executive Signs, the agent for Austin Cosmetic Surgery Center to be located at 3102 Ranch Road 620 South for approval of a proposed new building sign for a medical office use that would be greater than the maximum square footage allowed by the Lakeway Municipal Code.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Austin Cosmetics representative, Teresa Ridenhue was present.
- Determination: **Motion to deny the variance request made by Commissioner Kotrady and seconded by Commissioner Smith; sign must be limited to 24 sq. ft.. Motion carried by a vote of 4-0.**

11) **Variance–Serene Hills, Ltd:** Consider a request from Serene Hills, Ltd., the owners of a 9.249 acres tract of land located in the northeast corner of Bee Creek Road and State Highway 71 for approval of variance to Lakeway Municipal Code Section 28.09.004 pertaining to driveway standards.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant Aaron Googins was present.
- Determination: **Motion to approve by Commissioner Pointh and seconded by Commissioner Smith. Motion carried by a vote of 4-0.**

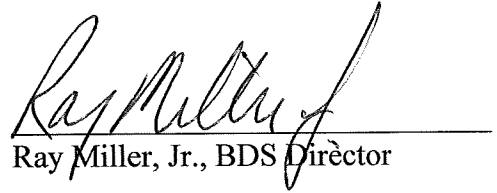
12) **Short Term Rental Ordinance–Amendment:** A proposed amendment to Section 30.05.004.5 (“Criteria applicable to short-term rental use permits/licenses”) of Chapter 30 (“Zoning”), amending the existing provision of the Lakeway Municipal Code pertaining to permit renewals; violations of conditions of permit; and violations of existing ordinances and regulations.

- Staff report and presentation by Ray Miller.
- Recommendation to City Council: **Motion to postpone the item until the next meeting made by Commissioner Kotrady and seconded by Commissioner Point. Motion carried by a vote of 4-0.**

13) Adjourn.

Hearing no further discussion, Chairman Taylor adjourned the meeting at 7:30 pm.

Minutes approved on February 7, 2018, by a vote of 7-0.


Ray Miller, Jr., BDS Director